

# Cloud Kitchen Automation Checklist

Checklist for WhatsApp orders, KOT printing, packing and dispatch flow.

## Orders

- Capture customer, item, quantity and address.
- Use order stages from new to completed.
- Generate KOT for kitchen preparation.
- Track payment and delivery status.

## Dispatch

- Packing checklist.
- Labels or order number on parcels.
- Customer update messages.
- Daily sales and order report.

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